United Nations ST/SGB/2001/4

Secretariat

12 April 2001

Secretary-General's bulletin

Implementation of the report of the Panel on United Nations Peace Operations – filling of new posts

The Secretary-General, for the purpose of implementing General Assembly resolution 55/238 of 23 December 2000, and considering the extreme urgency of filling the posts authorized or to be authorized by the General Assembly to meet the emergency needs identified in the report of the Panel on United Nations Peace Operations,[1] which does not allow for prior staff consultations, promulgates the following:

Section 1
Scope

The present bulletin shall apply exclusively to the filling of the posts approved by the General Assembly in resolution 55/238 of 23 December 2000, and of the posts that will be considered after the comprehensive review of the whole question of peacekeeping operations in all their aspects, pursuant to the same resolution.

Section 2
Procedures

The procedures set out in the relevant administrative instructions on recruitment procedures for professional staff[2] and on the placement and promotion system,[3] shall apply with the following adjustments:

(a) All posts have been and will continue to be advertised. To the greatest possible extent, this will be done in groups of similar posts, indicating where appropriate that post availability is subject to approval by the General Assembly;

(b) Vacancies at the P-3 level and above are and will be circulated internally and externally; where qualifications are equal, priority shall be given to internal candidates;

(c) For each vacancy, the supervisor of the functions, the departmental panel, the head of the department or office and the relevant appointment and promotion body shall make a recommendation identifying the preferred candidate for each of

[1] See A/55/305-S/2000/809.
[2] ST/AI/1997/7, as amended by ST/AI/1998/5.
[3] ST/AI/1999/8.

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the posts that have already been approved and, where appropriate, shall include in their recommendation a list, without ranking order, of all the candidates who meet the requirements of the post and could be selected for it;

(d) The recommendation shall be transmitted to the official having delegated authority to decide on the recruitment, placement or promotion for the post concerned, who shall make the decision in the light of the advice received from the appointment and promotion body and all other relevant material;[4]

(e) Candidates included in the list mentioned in sub-section (c) above shall be placed on a roster, which shall be valid for one year from the first day of the month following the decision on the recommendation of the appointment and promotion body;

(f) During that one-year period, posts within the scope of the present bulletin that become available either after approval by the General Assembly, or because a previously selected candidate fails to take up the functions within two months, or vacates the post for any reason, may be filled by candidates placed on the roster, provided the functions of the newly available post are similar to those of the post for which they were originally considered under sub-section 2 (c) above. On the recommendation of the head of department or office concerned, selection shall be made by the official having delegated authority to decide on the recruitment, placement or promotion for the post in question.

Section 3
Final provisions

3.1 The present bulletin shall enter into force on 16 April 2001.

3.2 In view of the exceptional nature of the arrangements set out in the present bulletin, it shall expire on 31 December 2002.

(*Signed*) Kofi A. **Annan**
Secretary-General

[4] ST/AI/1999/8, section 9.1.